

ICE Order Form

See our helpful Purchasing Policies section on **International Orders and U.S. Orders**

† Prices effective through June 30, 2017.

➡ **SUBTOTAL, from reverse side:** \$ _____

Quantity Discount: *No discounts on Other Materials List items, Solid-State Model Kits, or if marked with*.

Unless otherwise indicated: 10–49 copies: 10%; 50 or more copies: 15% \$ _____

Wisconsin Residents: Add 5.5% state and local sales taxes, unless exempt. \$ _____

Institutional Purchase Order Fee: Hard (paper) copy required, by mail or fax. **Add \$10 handling fee.** \$ _____

Wire Transfer Fee: This mandatory ICE fee applies to *all* international wire transfers. **Add \$50 handling fee.** \$ _____

Shipping \$ _____

Shipping Information	Shipping: Cont. U.S. Only		Cont. U.S. Shipping:
	STANDARD		Standard: see chart
Continental U.S., Standard Shipping: Shipment via UPS Ground. Shipping charge based on order subtotal; use the table at the right to determine shipping rate.	SUBTOTAL	Shipping Charge	Cont. U.S. RUSH: \$ _____
Continental U.S., Optional RUSH Shipping: Shipment via UPS 2-Day Air. Add \$15 per \$100 ordered to Standard Shipping.	\$75 or less	\$6.95	add to Standard Shipping;
Hawaii, Alaska, Canada, Mexico, and all other countries: First read our helpful Purchasing Policies online at http://ice.chem.wisc.edu/Policies.html , then contact the ICE Office by email, fax, or phone for the amount of Standard or Rush Shipping charges. All customs charges, import duties, and brokerage fees are the responsibility of the customer.	\$76–\$250	\$8.95	see chart
	\$251–\$500	\$10.95	All Other Shipping: \$ _____
	\$500 or above	call for quote	All other than Cont. U.S. contact ICE for amount for Standard or RUSH
	RUSH		
	\$100 or fraction	add \$15.00	

➡ **GRAND TOTAL:** Subtotal – Quantity Disc. + Wisc. Tax + Fees + Shipping + Optional Rush Shipping = \$ _____

Purchase Policies A complete list of ordering, payment, and shipping policies is on our web site at <http://ice.chem.wisc.edu/Policies.html>

Processing: To place your order, **mail or fax this order form or phone the information to ICE.** Allow 1–2 business days for processing orders. Orders with RUSH Shipping requests must be received by noon CST to be processed and shipped the same business day.

Payments: Orders from individuals must be prepaid. **Institutional purchase orders accepted with the addition of a \$10 handling fee.**

A copy of the purchase order must accompany the order. All payments must be in U.S. funds drawn on a U.S. bank, international money order, or major credit card. There will be a \$30 charge for all returned checks.

International Orders: Those placing international orders need to read the **Ordering Information: International** section of our complete ordering, payment, and shipping information policies at <http://ice.chem.wisc.edu/Policies.html#IntOrder>.

Preview or Return: Books and kits are not available for preview. No refunds, returns, or exchanges.

Ship to Address, please print

Name _____

Address _____

City _____ State/Country _____ Zip/Postal Code _____

Phone Number _____ Email _____

Method of Payment

Payment enclosed (check or money order must be in U.S. Dollars) \$ _____

Institutional Purchase Order Submit hard copy by mail, email, or fax. \$10 handling fee must be added on all purchase orders.

Credit Card Provide full information below: send **only** by mail, fax, or phone; **NEVER** send credit card info by email or email attachment

ICE Gift Certificate contact ICE office

Billing Address, please print

Name _____

Address _____

City _____ State/Country _____ Zip/Postal Code _____

Phone Number _____ Email _____

➡ **Credit Card Information (for your security, we are prohibited from accepting credit card information by email)**

____ Mastercard ____ VISA ____ American Express ____ Discover

Card # _____ Expiration date _____

Card Holder Signature _____ Phone Number _____