

ICE Order Form

See our helpful Purchasing Policies section on **International Orders and U.S. Orders**

‡ Prices effective through March 31, 2018

➡ **SUBTOTAL, from reverse side:** \$ _____

Quantity Discount: *No discounts on Other Materials List items, Solid-State Model Kits, or if marked with*.

Unless otherwise indicated: 10–49 copies: less 10%; 50 or more copies: less 15% \$ _____

Wisconsin Residents: Add 5.5% state and local sales taxes, unless exempt. \$ _____

Institutional Purchase Order Fee: Hard (paper) copy required, by mail or fax. **Add \$10 handling fee.** \$ _____

Shipping \$ _____

Shipping Information

Continental U.S., Standard Shipping: Shipment via UPS Ground. Shipping charge based on order subtotal; use the table at the right to determine shipping rate.

Continental U.S., Optional RUSH Shipping: Shipment via UPS 2-Day Air. Add \$15 per \$100 ordered to Standard Shipping.

Hawaii, Alaska, Canada, Mexico, and all other countries: First read our helpful Purchasing Policies at <http://ice.chem.wisc.edu/Policies.html>, then contact the ICE Office by email, fax, or phone for the amount of Standard or Rush Shipping charges. **All customs charges, import duties, and brokerage fees are the responsibility of the customer.**

Shipping: Cont. U.S. Only

STANDARD

SUBTOTAL	Shipping Charge
\$75 or less	\$6.95
\$76–\$250	\$8.95
\$251–\$500	\$10.95
\$500 or above	call for quote

RUSH

\$100 or fraction add \$15.00

Cont. U.S. Shipping: \$ _____

Standard: see chart

Cont. U.S. RUSH: \$ _____

add to Standard Shipping; see chart

All Other Shipping: \$ _____

All other than Cont. U.S. contact ICE for amount for Standard or RUSH

➡ **GRAND TOTAL:** Subtotal – Quantity Disc. + Wisc. Tax + Fees + Shipping + Optional Rush Shipping = \$ _____

Purchase Policies A complete list of ordering, payment, and shipping policies is on our web site at <http://ice.chem.wisc.edu/Policies.html>

Processing: To place your order, **mail or fax this order form or phone the information to ICE.** Allow 1–2 business days for processing orders. Orders with RUSH Shipping requests must be received by noon CST to be processed and shipped the same business day.

Payments: Orders from individuals must be prepaid. **Institutional purchase orders accepted with the addition of a \$10 handling fee.**

A copy of the purchase order must accompany the order. All payments must be in U.S. funds drawn on a U.S. bank, international money order, or major credit card. There will be a \$30 charge for all returned checks.

International Orders: Those placing international orders need to read the **Ordering Information: International** section of our complete ordering, payment, and shipping information policies at <http://ice.chem.wisc.edu/Policies.html#IntOrder>.

Preview or Return: Books and kits are **not** available for preview. **No refunds, returns, or exchanges.**

Ship to Address, please print

Name _____

Address _____

City _____ State/Country _____ Zip/Postal Code _____

Phone Number _____ Email _____

Method of Payment

Payment enclosed (check or money order must be in U.S. Dollars) \$ _____

Institutional Purchase Order Submit hard copy by mail, email, or fax. \$10 handling fee must be added on all purchase orders.

Credit Card Provide full information below: send **only** by mail, fax, or phone; **NEVER** send credit card info by email or email attachment

ICE Gift Certificate contact ICE office

Billing Address, please print

Name _____

Address _____

City _____ State/Country _____ Zip/Postal Code _____

Phone Number _____ Email _____

➡ **Credit Card Information** (for your security, we are **prohibited** from accepting credit card information by email)

____ Mastercard ____ VISA ____ American Express ____ Discover

Card # _____ Expiration date _____

Card Holder Signature _____ Phone Number _____