



# ICE Order Form

See our helpful Purchasing Policies section on **International Orders and U.S. Orders**

‡ Prices effective through September 30, 2017

➡ **SUBTOTAL, from reverse side:** \$ \_\_\_\_\_

**Quantity Discount: \*No discounts on Other Materials List items, Solid-State Model Kits, or if marked with\*.**  
Unless otherwise indicated: 10–49 copies: 10%; 50 or more copies: 15% \$ \_\_\_\_\_

**Wisconsin Residents:** Add 5.5% state and local sales taxes, unless exempt. \$ \_\_\_\_\_

**Institutional Purchase Order Fee:** Hard (paper) copy required, by mail or fax. **Add \$10 handling fee.** \$ \_\_\_\_\_

**Wire Transfer Fee:** This mandatory ICE fee applies to *all* international wire transfers. **Add \$50 handling fee.** \$ \_\_\_\_\_

**Shipping** \$ \_\_\_\_\_

Shipping Information	Shipping: Cont. U.S. Only	
	STANDARD	
<b>Continental U.S., Standard Shipping:</b> Shipment via UPS Ground. Shipping charge based on order subtotal; use the table at the right to determine shipping rate.	<b>SUBTOTAL</b>	<b>Shipping Charge</b>
<b>Continental U.S., Optional RUSH Shipping:</b> Shipment via UPS 2-Day Air. Add \$15 per \$100 ordered to Standard Shipping.	\$75 or less	\$6.95
<b>Hawaii, Alaska, Canada, Mexico, and all other countries:</b> First read our helpful Purchasing Policies online at <a href="http://ice.chem.wisc.edu/Policies.html">http://ice.chem.wisc.edu/Policies.html</a> , then contact the ICE Office by email, fax, or phone for the amount of Standard or Rush Shipping charges. <b>All customs charges, import duties, and brokerage fees are the responsibility of the customer.</b>	\$76–\$250	\$8.95
	\$251–\$500	\$10.95
	\$500 or above	call for quote
	RUSH	
	\$100 or fraction	add \$15.00

**Cont. U.S. Shipping:** \$ \_\_\_\_\_  
**Standard:** see chart

**Cont. U.S. RUSH:** \$ \_\_\_\_\_  
add to Standard Shipping; see chart

**All Other Shipping:** \$ \_\_\_\_\_  
All other than Cont. U.S. contact ICE for amount for Standard or RUSH

➡ **GRAND TOTAL:** Subtotal – Quantity Disc. + Wisc. Tax + Fees + Shipping + Optional Rush Shipping = \$ \_\_\_\_\_

**Purchase Policies** A complete list of ordering, payment, and shipping policies is on our web site at <http://ice.chem.wisc.edu/Policies.html>

**Processing:** To place your order, **mail or fax this order form or phone the information to ICE.** Allow 1–2 business days for processing orders. Orders with RUSH Shipping requests must be received by noon CST to be processed and shipped the same business day.

**Payments:** Orders from individuals must be prepaid. **Institutional purchase orders accepted with the addition of a \$10 handling fee.** A copy of the purchase order must accompany the order. All payments must be in U.S. funds drawn on a U.S. bank, international money order, or major credit card. There will be a \$30 charge for all returned checks.

**International Orders:** Those placing international orders need to read the **Ordering Information: International** section of our complete ordering, payment, and shipping information policies at <http://ice.chem.wisc.edu/Policies.html#IntOrder>.

**Preview or Return:** Books and kits are not available for preview. No refunds, returns, or exchanges.

## Ship to Address, please print

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Country \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

## Method of Payment

- Payment enclosed** (check or money order must be in U.S. Dollars) \$ \_\_\_\_\_
- Institutional Purchase Order** Submit hard copy by mail, email, or fax. \$10 handling fee must be added on all purchase orders.
- Credit Card** Provide full information below: send **only** by mail, fax, or phone; **NEVER** send credit card info by email or email attachment
- ICE Gift Certificate** contact ICE office

## Billing Address, please print

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Country \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

➡ **Credit Card Information (for your security, we are prohibited from accepting credit card information by email)**

\_\_\_\_ Mastercard    \_\_\_\_ VISA    \_\_\_\_ American Express    \_\_\_\_ Discover

Card # \_\_\_\_\_ Expiration date \_\_\_\_\_

Card Holder Signature \_\_\_\_\_ Phone Number \_\_\_\_\_